

**Clearwood Community Association**  
Member Activities Committee (MAC) Meeting  
Monday, October 17, 2022, at 6:30 pm via Zoom  
**MINUTES**

1. **Meeting called to order:** 6:28 pm
2. **Committee Members Present:** Janelle Jackson, Chair (JJ); Alexa Burns, Secretary (AB); Mariel Lindblad (ML); Richard Houghton, Board Liaison (RH)
3. **Guest:** Cassi
4. **Approve Agenda:** *Motion by JJ with second by ML to approve the agenda for the October 17, 2022 meeting of the MAC. Motion passes.*
5. **Approve Minutes of September 26 meeting:** *Motion by JJ with second by ML to approve the Minutes from the September 26, 2022, meeting of the MAC. Motion passes.*
6. **Liaison Report:** None
7. **Treasurer's Report:** Not available
8. **Committee Business**
  - a. Halloween Party
    - i. Supplies to Buy –
      1. 2 boxes hot dogs
      2. 160 buns
      3. Hot dog boats
      4. Mustard and Ketchup
      5. three power strips
      6. Two long tongs
      7. Roll of duct tape
      8. Pumpkins for games – 1 large, 1 medium, 2 smallish
      9. 3 big brooms
      10. 1 bag marshmallows
    - ii. To pick up from Maintenance
      1. Photo backdrop
      2. Supplies totes (napkins, dog boats, hot cups, table cloths, paper towels, mustard & ketchup)
      3. Decorations – large and small pumpkins
      4. 4 bean bags
      5. 2 coffee urns
      6. Cocoa
      7. Cider
      8. Treat bags
    - iii. Grocery Outlet donating candy and cupcakes for cake walk
    - iv. Assigned duties – AB contact Malinda about volunteering.
      1. Pet costume contest – well-behaved and on a physical leash
      2. Alexa will serve cocoa and cider
    - v. Vote on prizes, games (?) –
      1. \$50 each – motion by JJ with second by ML to provide the following prizes: for the child a \$50 gift card to FunTime; for adult and pet categories, a \$50 gift card each to Grocery Outlet

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- vi. Sandwich boards to direct people to Reichel Beach.
- b. Halloween Decorating Contest
  - i. Date – Oct 28, 7:00 pm
  - ii. Judges - Janelle see if neighbor can help. Richard has scoring guidelines
  - iii. Prizes - \$100 - \$75 - \$50 Grocery Outlet gift cards Motion by JJ with second by ML to provide Grocery Outlet gift cards of \$100 (1<sup>st</sup>), \$75 (2<sup>nd</sup>), and \$50 (3<sup>rd</sup>) for the winners. Motion passes. (Only members in good standing).
- 9. Adjourn: 6:51 pm**
- 10. Ongoing Projects:**
  - Shed for MAC: location and cost
- 11. Next Meeting: Monday, October 24, at 6:30 pm via Zoom**