

**Clearwood Community Association**  
Finance Committee Meeting – 2<sup>nd</sup> Monday Meeting  
February 22, 2021 – 5:30 pm via Zoom

**DRAFT AGENDA**

- 1. Meeting Called to Order:**
- 2. Members:** Tim Kramer, Chair (TK); Alexa Burns, Secretary (AB); Walter White, Treasurer and Board Liaison (WW); Jackie Lambert (JL); Deborah Baker (DB)
- 3. Staff:** Jennifer Spidle, Accounting Manager (AM)
- 4. Guests:**
- 5. Approve Agenda:**
- 6. Approve Minutes** of February 1, 2021
- 7. Treasurer Report:**
- 8. Accounting Manager's Report:**
- 9. Committee Business:**
  - a. Review of Committee Charter
  - b. Year-End Financial Report
  - c. Financial Transfer Resolution as of December 31, 2021
  - d. January 2021 Financial Report
  - e. Seating Jeff Thomas as Finance Committee member
  - f. KPFF Report at 50% completion
  - g. For discussion with Jennifer
    - i. Creative financing ideas for major capital projects (office building, 10-year roads/water)
    - ii. Timeline from AM for budgeting process
- 10. Future Meetings**
  - a. 2018 Audit Report – when it becomes available
  - b. Review of Reserve Study Projects for 2021 and previous years – March or April meeting
  - c. For future budget building
    - i. More advanced subscriptions for CCA Facebook Page and Canva.
    - ii. An ACC employee
- 11. Adjourn:**
- 12. Action Items:**

Next Meeting: Monday, March 1, 2021, 5:30 pm.