

Clearwood Community Association

To: Board of Directors, Clearwood Community Association

From: Mitch Waterman

Date: November 23, 2024

RE: Owners Representative Monthly Board Report

2024 Roads Project Design – N. Clear Lake Blvd.

This project will deliver the engineering and permitting documents required to produce the Engineering and contracting designs for road and water service and valve(s) replacement on North Clear Lake Blvd.

- Project walk through with Engineers and CCA staff occurred on November to document and record punch list actions. Items noted by Engineers provided to Roglin's.
 - Contractor accepted the punch list status.
 - Work is complete and final payment issued.

New Office Building Conceptual Site Plan and Septic System Design

- RFP was distributed to multiple firms.
- We did not receive any responses as of COB yesterday.
 - Will contact all on Monday to inquire on issues.
- Septic design remains in review with Thurston County
 - SOW requested from designer not properly communicated to County.

2025 Roads Design Project

- Prepared scope of work to obtain Design and Engineering services for Bluewater Drive and associated roadways with a completion date in 2025. Anticipate follow on construction in 2026.
- Contract signed.

Owners Representative: No additional issues currently.