

**Clearwood Community Association**

Finance Committee Meeting

April 20, 2026 – 6:00 pm via Zoom

**MINUTES**

- 1. Meeting Called to Order:** 6:00 pm  
**Committee Members Present:** Walter White, Chair (WW); Alexa Burns, Secretary (AB)  
Phillip Holzinger, Treasurer (PH); Jackie Lambert (JL)  
**Absent:** Sarah Eden (SE)  
**Staff:** Jennifer Heiner (formerly Spidle), Accounting Manager (JH)  
**Guests:**
- 2. Approve Agenda for the April 20, 2026, meeting of the Finance Committee:** *Motion by WW with second by JL to approve the agenda for the April 20, 2026 Finance Committee meeting. Motion passes.*
- 3. Approve Minutes for the March 16, 2026, meeting:** *Motion by WW with second by PH to approve the Minutes of the March 16, 2026, meeting of the Finance Committee. Motion passes.*
- 4. Treasurer Report:** PH reporting. Bank reconciliations done through Feb. WW will complete March this week. Had Board training on Saturday. Capital planning meetings have been scheduled with PH, WW & JH.
- 5. Accounting Manager's Report:** Jennifer Heiner reporting.
  - a. A written report will be posted on the website after the Board reviews it.
- 6. Committee Business:**
  - a. Financial Reports – *Motion by PH with second by WW to recommend the Board accept the Unaudited financial report 2026 0331, and the reserve reconciliation report 2026 0331 and approve Transfer Resolution 2026 0401.* Discussion: JS went over the reports and answered questions. Reports will be posted online after they are reviewed by the Board at their April meeting. Motion passes.
    - i. 2026 0331 Internal Financial Statement for March 2026
    - ii. 2026 0331 Cash Reserve Reconciliation for March 2026
    - iii. Transfer Resolution 2026 0401
  - b. Budget Calendar - *Motion by WW with second by PH to recommend the Board accept the budget calendar. Motion passes.*
- 7. Member Questions and Comments –**
- 8. Adjourn:** *Motion to adjourn at 6:47 pm by WW with second by PH. Motion passes.* The meeting is adjourned at 6:51 pm.

**Next Meeting:** Next meeting May 18, 2026, at **6:00 pm** via Zoom.